

Implementing Protective Measures to Mitigate against Covid-19 Infection

Introduction.

This risk assessment template has been prepared to assist relevant duty holders in their effective management of the risk to people from Coronavirus (COVID-19). Duty holders should familiarise themselves with the most recent guidance published by the government before completing the risk assessment.

Overview

The risk assessment template draws on the guidance published by the [Health and Safety Executive](#), [Public Health England](#) and the [Department for Business, Energy & Industrial Strategy](#), in accordance with the 'COVID-19 secure' guidelines.

Context

Coronavirus COVID-19 may be present in minute water droplets that are expelled from the body through sneezing, coughing, talking and breathing. The virus can be transferred to the hands and from there to surfaces. It can survive on surfaces for a period after transfer (depending on such things as the surface type, its moisture content and temperature).

Most people infected with the virus experience disease with mild or moderate symptoms, however a significant minority become severely unwell requiring hospitalisation and for some people the disease is fatal.

The risk of serious disease and death are unevenly distributed, the population groups at increased risk are:- older people, people with pre-existing health conditions, men, people from BAME communities.

Basic Principles.

The control measures follow the basic principles outlined in the current advice provided by government around safe social distancing, hand and respiratory hygiene, self awareness of risk group (extremely vulnerable, vulnerable, general population) and of symptoms of high temperature and / or new continuous cough which require self isolation for the case and household contacts.

The Risk Assessment.

This document is intended to be a living document applicable for the duration as required.

It will therefore be subject to regular review and revision as change occurs and assessed needs direct in order to ensure its continued adequacy, in so far as it is reasonable practicable to do so. If events change on the day, dynamic assessment based upon professional judgement will direct the necessary additional control measures.

As an employer, you must protect people from harm. This includes taking reasonable steps to protect your workers and others from coronavirus. This is called a risk assessment and it'll help you manage risk and protect people.

You must:

- identify what work activity or situations might cause transmission of the virus
- think about who could be at risk
- decide how likely it is that someone could be exposed
- act to remove the activity or situation, or if this isn't possible, control the risk.

Consultation.

Relevant duty holders should consult with their workforce and trade union representatives as part of putting measures in place. Involving them promotes ownership and demonstrates that you take their health and safety seriously.

Prepared and Approved: April 2020. **Updated:** May 2020, July 2020, August 2020, September 2020, October 2020, November 2020, January 2021, March 2021, 3rd May 2021, 16th May, 31st August, 17th September, 11th November, 2nd December, 24th February (v 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 2.8, 2.9, 2.10, 2.11, 2.12, 2.13, 2.14, 2.15)

Risk Assessment	COVID-19 April 2022	
School	Egglescliffe School	
Department:		
Section:		

Task/Activity:	Implementing Protective Measures to Mitigate against Covid-19 Infection
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Author:	L.Oyston	Date:	1.4.22
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Quality Assurance Check by Manager / Line Manager	P.Bridge	Date:	1.4.22
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Activity to Manage	Current Control Measures	Additional Control Measures	Action by who?	Action by when?
System control measure: 1) Ensure good hygiene for everyone	<ul style="list-style-type: none"> All persons are to sanitise their hands on arrival at the building, on entrance to each classroom, on exit from each classroom, before eating, after eating, after sneezing or coughing. Sufficient hand washing facilities are made readily available in toilet blocks with liquid soap dispensers, hand driers and ample supplies of paper towels. COVID-19 safety instruction signs are located throughout the school site Encourage pupils to improve their hygiene habits, use tissues to cough or sneeze into rather than using hands (“catch it, bin it, kill it”) Persons encouraged not to touch their mouth, eyes and nose. 	<ul style="list-style-type: none"> Communicate expectations to students, staff and parents/carers about cleaning and hygiene. Guidance on cleaning non-healthcare premises available here . Hand sanitiser station in each classroom-students to clean hands on entry and exit Frequent hand washing and drying – see guidance on hand cleaning. Hand sanitiser available in public areas such as main reception and student services, as well as offices. Regular reminders to students on hand sanitising/hand cleaning Toilet and social areas will be monitored by staff to ensure social distancing and good hygiene is promoted. Catch it, bin it, kill it posters displayed in each classroom and around the school site. Additional tissues available. Tissues available in each classroom Students advised to bring own pack of tissues to school Disinfectant kits available in each classroom for emergency cleaning use, if required. COVID-19: Cleaning in health non-healthcare settings 	All staff on site to promote hand hygiene	Students informed in start of year assembly At all times to be reinforced
System control measure: 2) Maintain appropriate cleaning	<ul style="list-style-type: none"> Regularly touched surfaces should be cleaned regularly using bleach* or detergent / disinfectant, this will include touch screens, door handles, bannisters, desks, seats, light switches, toilets, sinks etc. See cleansing guidance. 	<ul style="list-style-type: none"> Further guidance on cleaning approaches available from Implementing Protective Measures in Education and Childcare Settings, available here. Each classroom to have a disinfectant kit to be used if an adult or child coughs or sneezes. Protective gloves and mask are part of this kit. 	Premises staff Teaching staff	At regular intervals throughout the school day

Activity to Manage	Current Control Measures	Additional Control Measures	Action by who?	Action by when?
regimes	<p>*Following manufacturer’s instructions.</p> <ul style="list-style-type: none"> • Where possible, all spaces should be well ventilated using natural ventilation. • Additional cleaning staff employed during the school day to regularly clean touch points and high use public areas. • The premises will be subject to an elevated cleansing regime focusing on contactable surfaces, door handles, handrails, tables and such like. • Hand hygiene stations are provided throughout the school, with alcohol gel available in the circumstances where soap and water are unavailable. 			
<p>System control measure: 3) Keep occupied spaces well ventilated</p>	<ul style="list-style-type: none"> • Classrooms doors to be propped open whenever rooms are in use. Doors must be closed when vacated in line with fire risk assessment. • Windows to be opened where possible. In winter windows may be slightly opened to create a through draft • Windows to be opened at break/lunch time to purge the air between classes 	<ul style="list-style-type: none"> • Windows to be opened widely at break and lunch to encourage movement of air through the room. • If cold in classrooms, students can be permitted to wear coats, when necessary. • Office staff to apply the same principles as classrooms for their office space. 	All staff	
<p>System control measure: 4) Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19</p>	<p>Routine LFD testing and Test & Trace have been discontinued. There is no requirement for people who test positive with COVID 19 to self-isolate. In the event of a local outbreak schools will follow any local requirements adopted by local health teams or PH.</p>	<ul style="list-style-type: none"> • Adults with the symptoms of a respiratory infection, and who have a high temperature or feel unwell, should try to stay at home and avoid contact with other people until they feel well enough to resume normal activities and they no longer have a high temperature. • Children and young people who are unwell and have a high temperature should stay at home and avoid contact with other people. They can go back to school, college or childcare when they no longer have a high temperature, and they are well enough to attend. • Adults with a positive COVID-19 test result should stay at home and avoid contact with other people for 5 days, which is when they are most infectious. Children and young people aged 18 and under, should stay at home for 3 days. 	SLT Admin staff Premises team Wider staff-teaching and support	At all times alert to any member of school community with symptoms

Activity to Manage	Current Control Measures	Additional Control Measures	Action by who?	Action by when?
Additional measures: Use of face coverings in schools	<ul style="list-style-type: none"> Students and staff can wear a face covering in classrooms, communal areas and corridors 	<ul style="list-style-type: none"> Face coverings is optional from 28th February 2022 	All staff and students	
Additional measures: One-way systems	<ul style="list-style-type: none"> One way systems will be retained in arts block, science blocks, English block to control the flow of students and staff in and out of classrooms. 	<ul style="list-style-type: none"> Clear signage in place to advise all staff/students of one-way systems 		
Additional measures: Staggered breaks and lunches/exit of site	<ul style="list-style-type: none"> Break and lunches will remain staggered to keep year groups separate to reduce the risk of any potential spread of infection amongst the school community School exit will be staggered from 3.00pm onwards for various year groups 	<ul style="list-style-type: none"> Clear zoning in place for dining areas when more than one year group on each lunch. 	All staff	Communicated prior to opening. Reviewed on a regular basis
Additional Measures: Pregnant staff/students	<ul style="list-style-type: none"> Each member of staff/student who is pregnant will have an individual risk assessment to identify any additional action that needs to be taken to mitigate risks. 	<ul style="list-style-type: none"> Additional measures may be put in place based on the individual case 	SLT	Reviewed regularly

